



# MUSEUM *of* RICHMOND

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## Desk Volunteer (Unpaid)

The Museum of Richmond, which celebrates the rich heritage of Richmond, Ham, Petersham and Kew, through its exhibition, events and education programmes, is looking to add to its Desk Volunteers Team

### The Role

Desk Volunteers staff the Museum information desk. They welcome visitors, inform them about the Museum and our events, sell items from the shop and answer enquiries (or refer visitors to Museum staff). Desk Volunteers may also help at special events or with education sessions.

### Time Commitment

Each Desk Volunteer covers a three-hour shift, either 11am to 2pm or 2pm to 5pm, on the days when the Museum is open (Tuesday to Saturday). However, how frequently you volunteer is entirely up to you. Some people volunteer every week, others now and again. You can choose to volunteer when it suits you.

This role is particularly suited to an individual with an interest in history/heritage or the cultural sector and who has experience working the public.

To apply, please complete the Volunteer Application Form and send it to [info@museumofrichmond.com](mailto:info@museumofrichmond.com) with the subject heading Desk Volunteer

For any questions about the role please contact

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Museum of Richmond: Learning and Audience Development Officer

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